

STATEMENT OF WORK BY TIKSOM

South Platte Renew

Website Redesign and Development Services

RFP No. 26-022, City of Englewood, Colorado

For attachment to Professional Services Agreement

Prepared by Tiksom, tiksom.us, Confidential

STATEMENT OF WORK

Table of Contents / Section Index

- Section 1:** Basic Information
- Section 2:** Key Dates
- Section 3:** Contact Information
- Section 4:** Buyer Requirements
- Section 5:** Scope of Work
- Section 6:** Deliverables Matrix
- Section 7:** Roles and Responsibilities
- Section 8:** Technical Requirements
- Section 9:** Insurance Requirements
- Section 10:** Legal and Compliance
- Section 11:** Payment Terms
- Section 12:** Risk and Change Management
- Section 13:** Performance Standards
- Section 14:** Work Model
- Section 15:** NIGP / NAICS Categories
- Section 16:** Signature Block

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Section 1: Basic Information

Reference Number	0000424984
Issuing Organization	City of Englewood, Colorado
Owner Organization	City of Englewood, Colorado (South Platte Renew)

Solicitation Type	RFP - Request for Proposal (Formal)
Solicitation Number	RFP 26-022
Title	Website Redesign and Development Services
Source ID	PU.AG.USA.1110.C12090176
Location	Arapahoe County, Colorado, USA
Delivery Point	2900 South Platte River Drive, Englewood, CO 80110
Official Agency Website	www.engagewoodgov.org
Piggyback Solicitation	No
Description	Professional services for the South Platte Renew (SPR) Website Redesign and Development, covering discovery, UX/design, WordPress development, WCAG 2.2 AA accessibility compliance, content migration, PARC interactive features, platform consolidation, testing, training, and optional ongoing support

Section 2: Key Dates

RFP Issuance Date	May 19, 2026 at 5:14 PM Eastern Daylight Time (EDT)
Question Acceptance Deadline	May 26, 2026 at 4:00 PM Mountain Time (MT)
Questions Submitted Online	No - questions submitted in writing to procurement@engagewoodco.gov
Final Addendum Issue Date	June 2, 2026 (as stated in RFP Section 1.5)
Proposal Submission Due Date	June 16, 2026 at 2:00 PM Mountain Time (MT)
Proposal Irrevocability Period	90 calendar days from proposal opening
Contract Execution (Estimated)	Not specified - allow 30-45 days post-selection for City Council approval and TABOR-compliant execution
Contract Initial Term	One year from contract execution
Renewal Notice Deadline	30 days before end of initial one-year term

Section 3: Contact Information

Procurement Administrator	Alyssa Hoffman
Phone	303-783-6823
Email	procurement@engagewoodco.gov
Address	2900 South Platte River Drive, Englewood, CO 80110
City Project Manager (Post-Award)	Maggie Gardner

Communication Restriction	All procurement-period questions must go to Alyssa Hoffman in writing only. No verbal interpretations. No contact with other City, SPR, or Littleton staff. Violation may result in disqualification.
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Section 4: Buyer Requirements

Insurance Required	Yes - four coverage types (see Section 9)
License Required	Yes - consultant must obtain all licenses, permits, and certificates required by federal, state, or local statute at its own expense (Draft Agreement Section 30)
CMS Platform Requirement	WordPress only. Proprietary or closed platforms will not be considered.
Accessibility Requirement	Full WCAG 2.2 Levels A and AA compliance; Colorado C.R.S. Sections 24-85-101 et seq. compliance mandatory
Sub-consultant Approval	Prior written City approval required for all sub-consultants; all sub-consultants bound by Agreement obligations
Drug-Free Workplace	Required per Colorado State law
OSHA Compliance	All materials and equipment must meet OSHA requirements where applicable
Non-Collusion	Proposal must be independent; no coordination with competing firms on pricing or approach
Conflict of Interest	Disclose any personnel who are also officials or employees of SPR, City of Englewood, or City of Littleton
Anti-Discrimination	Compliance with C.R.S. 24-34-301 et seq. required; no discrimination in employment on basis of race, religion, color, sex, sexual orientation, or national origin
Immigration / I-9	Full IRCA compliance; I-9 verification for all employees; notify City within 10 business days of federal violation allegation
Media and Public Releases	All media releases, public announcements, and marketing materials referencing the City or this contract require prior written City approval (Draft Agreement Section 31)

Section 5: Scope of Work

5.1 Primary Scope (Mandatory)

- Task 1 - Project Management: Designate a single PM as point of contact; conduct weekly or bi-weekly status meetings from kickoff through launch; provide prompt written notice of any delay or issue affecting timelines; submit all change requests in writing before commencing additional work.
- Task 1.1 - Discovery and Strategy: Analyze existing website analytics; conduct stakeholder interviews and collaborative workshops with SPR staff; perform a comprehensive audit of existing website content and systems; evaluate current user experience and identify key pain points;

develop user personas and user journey maps; provide recommendations for site structure, navigation, and content strategy; deliver sitemap for City approval.

- Task 2 - Design and UX: Develop a modern, accessible, mobile-first website design; create wireframes and prototypes for key page templates; design intuitive navigation systems; ensure visual design reflects South Platte Renew brand identity and builds public trust.
- Task 3 - WordPress Development and CMS Implementation: Develop the website using WordPress as the required open-source CMS (mandatory; no proprietary or closed platforms); enable easy content updates and internal management by SPR staff; build customizable page templates for various departments and uses.
- Task 4 - Functional Requirements: Develop all functional capabilities described in Section 1.1.4 of the RFP, including PARC webpage enhancements (interactive project map, podcast improvements, creative interactive elements), advanced search functionality (autocorrect, suggested content, calendar search, job posting search, contextual how-to search), content migration with URL redirect strategy, event management calendar with RSVP and filtering, forms and applications management, microsite functionality, interactive features and maps, customization capabilities, and language accessibility (multilingual translation integration).
- Task 5 - Accessibility Compliance: Website must fully comply with WCAG 2.2 Levels A and AA and Colorado C.R.S. Sections 24-85-101 et seq. Provide VPAT (WCAG Edition, most current template) or a signed written certificate attesting to compliance on City request within 30 days. Remediate all identified deficiencies before launch and at City request throughout the contract term.
- Task 6 - Integration and Platform Consolidation: Consolidate existing fragmented tools and platforms into the centralized WordPress system; replace disconnected systems with unified solutions; ensure compatibility with existing SPR technologies.
- Task 7 - Testing and Quality Assurance: Conduct usability testing across devices and user types; perform a formal accessibility audit prior to launch; remediate all identified deficiencies; address all bugs, accessibility issues, and performance concerns before handoff.
- Task 8 - Training and Support: Provide WordPress training sessions for SPR staff prior to website launch, covering content management, user administration, and common workflows; deliver documentation and user guides.

5.2 Secondary / Optional Scope

Task 9 - Optional Ongoing Support and Maintenance: At the completion of the website redesign and upon mutual agreement, the consultant may provide ongoing monthly support services including website maintenance, content updates, performance monitoring, accessibility compliance updates, and technical support. This is not included in the base scope and must be priced separately in the price proposal.

5.3 Explicit Exclusions

- Procurement or licensing of proprietary CMS platforms; WordPress is the sole permitted platform.

- Taxes; the City of Englewood is not subject to taxation and no taxes shall be included in quoted prices.
- Out-of-pocket expenses not expressly approved in writing by the City in advance.
- Work not described in the Statement of Work or approved via written change order before commencement.

5.4 Vendor Assumptions

- SPR will provide timely access to existing website analytics, content, and systems required for discovery.
- SPR will designate an internal project coordinator and make staff available for stakeholder interviews and workshops.
- All content migration will be based on existing SPR content; creation of new substantive content is not included unless agreed in writing.
- City review and approval periods are not included in the consultant's production timeline; the consultant's schedule will account for stated City review windows.
- SPR will provide brand guidelines, logo files, and any existing design assets at project kickoff.

Section 6: Deliverables Matrix

#	Deliverable	Description	Due Date / Frequency	Format	Submission Method	Acceptance Criteria
1	Discovery and Strategy Report	Analytics review findings, stakeholder interview summary, content audit, user personas, user journey maps, site structure recommendations	End of Phase 1 (approx. Week 4 from kickoff)	PDF	Electronic to City PM	City written approval; no outstanding major findings unaddressed
2	Sitemap	Proposed site architecture and navigation structure for City approval	End of Phase 1 (approx. Week 4)	PDF or interactive prototype	Electronic to City PM	City written approval required before design commences
3	Wireframes and Prototypes	Low-fidelity wireframes and interactive prototypes for key page templates	Phase 2 (approx. Weeks 5-7)	PDF or interactive prototype (Figma or equivalent)	Electronic to City PM	City written approval after stated revision cycles
4	Homepage Design Concepts	Visual design concepts for homepage reflecting SPR brand identity and WCAG 2.2 AA compliance	Phase 2 (approx. Weeks 7-9)	PDF or design file	Electronic to City PM	City written approval of final design direction
5	Interior Page Template Designs	Finalized design templates for all interior page types	Phase 2 (approx. Weeks 9-10)	PDF or design file	Electronic to City PM	City written approval before development commences

#	Deliverable	Description	Due Date / Frequency	Format	Submission Method	Acceptance Criteria
6	WordPress Website (Development Complete)	Fully developed WordPress site with all functional requirements per Task 4; CMS configured for SPR staff management	Phase 3 completion (approx. Week 20)	Live staging environment URL	Staging environment access to City PM	All features function as intended; no critical defects; City review completed
7	PARC Interactive Map and Enhancements	Interactive PARC project map; enhanced podcast navigation and audio/video integration; additional creative interactive elements	Included in Website Development Deliverable	Live in staging environment	Staging environment access	All PARC requirements per RFP Section 1.1.4.1 functional and accessible
8	Content Migration	All existing content migrated; outdated content removed per audit; URL redirects implemented; all migrated content WCAG 2.2 AA compliant	Phase 4 completion (approx. Week 22)	Live staging environment	Staging environment access	No broken links; all redirects functional; all content tagged and accessible
9	Accessibility Audit Report (Pre-Launch)	Formal accessibility audit covering all pages and features; all identified deficiencies remediated before launch	Phase 5 (approx. Week 25)	PDF audit report	Electronic to City PM	Zero WCAG 2.2 Level A or AA failures outstanding at time of launch
10	VPAT or Written Accessibility Certificate	Voluntary Product Accessibility Template (WCAG Edition) or signed written certificate per RFP Section 1.1.5	Within 30 days of City written request; must be available before launch	PDF	Electronic to City PM	Compliant with current WCAG Edition VPAT template or signed by authorized representative
11	Launched Website	Fully deployed production website; DNS cutover complete; post-launch monitoring active	Phase 6 (approx. Week 27)	Live production URL	City PM confirmation of go-live	Site live and accessible; no critical issues within 72 hours of launch
12	Training Sessions	WordPress training for SPR staff covering content management, user administration, and common workflows; minimum one session before launch	Phase 7 (before launch, approx. Week 28)	On-site or live virtual	Delivery to SPR staff	SPR training completion confirmation; all attendees able to perform basic content management tasks

#	Deliverable	Description	Due Date / Frequency	Format	Submission Method	Acceptance Criteria
13	User Documentation and Guides	Written documentation and user guides for all CMS workflows relevant to SPR staff	Delivered with or before training sessions	PDF	Electronic to City PM and SPR staff	City PM written acceptance; documentation covers all CMS functions demonstrated in training
14	Status Reports / Meeting Notes	Written record of all status meetings; project status updates at agreed cadence	Weekly or bi-weekly throughout project	PDF or shared document	Electronic to City PM	City PM acknowledgement; action items documented and tracked
15	Change Order Documentation	Written documentation of any additional work requests, scope changes, and City approvals	As needed; before commencing any additional work	Written notice per Draft Agreement Section 21	Electronic to City PM	City written approval before work commences

Section 7: Roles and Responsibilities

Role	Organization	Responsibilities	Notes
Procurement Administrator	City of Englewood Procurement Division	Issues RFP; administers procurement process; receives and processes proposals; manages vendor communications during procurement period	Alyssa Hoffman; sole contact during procurement period
City Project Manager	South Platte Renew / City of Englewood	Administers contract post-award; serves as primary City point of contact; reviews and approves deliverables; authorizes payments; approves change orders	Maggie Gardner
Consultant Project Manager	Consultant (Prime)	Single point of contact for SPR throughout project; manages consultant team and sub-consultants; leads status meetings; provides written notice of delays; submits all change requests in writing	Must be named in proposal and maintained throughout project per RFP Section 4.4
Key Personnel	Consultant (Prime and Sub-consultants)	Deliver all scoped services; maintain qualifications stated in proposal; provide resumes in Appendix B; may not be replaced without written City approval	All key personnel named in proposal bound by team integrity requirement (RFP Section 4.4)
Sub-consultants	Third-party firms approved by City	Deliver specific scoped services as disclosed in proposal; bound by all Agreement obligations; provide I-9 compliance certification on City request	Require prior written City approval; must be disclosed in proposal

Role	Organization	Responsibilities	Notes
SPR Staff	South Platte Renew	Participate in stakeholder interviews and workshops; provide timely feedback on deliverables; manage content after launch; attend training sessions	City obligated to provide timely access to personnel, systems, and information per Draft Agreement Section 9
SPR / City Supervisory Committee	SPR Governing Body (Littleton and Englewood)	Final approval authority for significant contract decisions; reviews recommendations from Selection Committee	Dual-city governance; Supervisory Committee reserves right to modify or reject any contract submitted for consideration

Section 8: Technical Requirements

8.1 Mandatory Requirements (SHALL / MUST)

RFP Citation	Mandatory Requirement
RFP 1.6 Task 3	WordPress shall be used as the CMS platform; proprietary or closed platforms will not be considered
RFP 1.1.5	The website shall fully comply with WCAG 2.2 Levels A and AA
RFP 1.1.5	The website shall comply with Colorado accessibility law (C.R.S. Sections 24-85-101 et seq.)
RFP 1.1.5	Consultant shall provide a VPAT (WCAG Edition) or signed written accessibility compliance certificate within 30 days of City written request
RFP 1.1.4.1	Consultant shall develop an interactive PARC project map displaying all ongoing projects with descriptions, locations, and status updates
RFP 1.1.4.1	Consultant shall enhance the PARC Innovation Flow Podcast experience with improved navigation, embedded audio/video integration, and streamlined episode access
RFP 1.1.4.2	Consultant shall provide advanced search functionality including autocorrect, suggested content, event and meeting calendar search, job posting search, and contextual how-to search
RFP 1.1.4.3	Consultant shall migrate all existing website content, documents, and media; develop a URL redirect strategy to preserve SEO and avoid broken links; ensure all migrated content meets WCAG 2.2 AA standards
RFP 1.1.4.4	Consultant shall provide an integrated calendar with advanced filtering, RSVP, and event registration capabilities
RFP 1.1.4.6	Consultant shall build microsite functionality with seamless navigation between the main site and microsites
RFP 1.1.4.9	Consultant shall support multilingual accessibility through translation tool integration
RFP 1.1.6	Consultant shall support responsive performance across all device types including desktop, tablet, and mobile

RFP Citation	Mandatory Requirement
RFP 1.1.7	Consultant shall conduct usability testing across devices and user types; provide a formal pre-launch accessibility audit; remediate all deficiencies
RFP 1.1.8	Consultant shall provide WordPress training sessions for SPR staff prior to website launch; deliver documentation and user guides
RFP 1.2	Consultant shall designate a dedicated Project Manager as single point of contact throughout the project
RFP 1.2	Consultant shall conduct recurring weekly or bi-weekly status meetings with the City's project team from kickoff through launch
RFP 1.2	Consultant shall submit all deliverables in electronic PDF format unless otherwise noted
RFP 1.2	All requests for additional work or change orders shall be submitted in writing and approved by SPR in advance

8.2 Preferred Requirements (SHOULD / MAY)

- Website should support customizable menus, navigation structures, and page templates (RFP 1.1.4.8).
- Website should include ability to modify style sheets, design elements, and embed media natively within page content (RFP 1.1.4.8).
- Consultant may provide additional creative, interactive elements beyond PARC mapping that enhance storytelling and user engagement (RFP 1.1.4.1).
- Forms module should include administrative tracking and reporting tools (RFP 1.1.4.5).
- Consultant may offer ongoing monthly support services post-launch upon mutual agreement (RFP 1.1.9).

8.3 Referenced Standards and Certifications

- WCAG 2.2 Level A and AA (Web Accessibility Initiative, W3C)
- Colorado Accessibility Standards: C.R.S. Sections 24-85-101 et seq.
- Voluntary Product Accessibility Template (VPAT) - WCAG Edition, most current version published by Web Accessibility Initiative
- WordPress open-source CMS (wordpress.org)
- Immigration Reform and Control Act (IRCA) - Form I-9 employment eligibility verification
- Colorado Governmental Immunity Act: C.R.S. Section 24-10-101 et seq.
- TABOR: Colorado Constitution Article X, Section 20
- Englewood Municipal Code Section 4-1-3-4 (standard contract provisions)
- C.R.S. Section 38-26-105 (Performance and Payment Bonds - applicable for contracts exceeding \$50,000)

Section 9: Insurance Requirements

Coverage Type	Minimum Limit	Requirement Source
Workers' Compensation	Statutory limits per Colorado law; Employers' Liability at minimum statutory limits	Draft Agreement Section 15(a)(1)
Commercial General Liability (including auto liability and contractual liability)	\$3,000,000 combined single limit per occurrence for bodily injury and property damage	Draft Agreement Section 15(a)(2)
Professional Liability / Errors and Omissions Insurance	\$1,000,000 per occurrence, covering acts, errors, and omissions arising from consultant's operations or services	Draft Agreement Section 15(a)(3)
Employee Dishonesty and Computer Fraud Insurance	\$1,000,000 per occurrence, covering fraudulent or dishonest acts committed by consultant personnel	Draft Agreement Section 15(a)(4)

Certificate Submission: Provide certificates of insurance signed by authorized carrier representatives naming the City of Englewood as additional insured. Each certificate must include a 30-day prior written notice of cancellation, reduction, or material change. All insurers must be permitted to do business in Colorado. As Appendix C of the proposal, submit a letter or COI from the insurer confirming ability to obtain all required coverages. Full policies must be in place before contract execution.

Section 10: Legal and Compliance

Governing Law: Colorado. **Venue:** State or federal court in Arapahoe County, Colorado. Prevailing party recovers attorney's fees and related costs (Draft Agreement Section 19(a)).

TABOR Compliance (Draft Agreement Section 8(e)): All payment obligations of the City are contingent on annual appropriation of funds. This contract does not create a multi-fiscal year obligation. Renewal beyond the initial one-year term requires new appropriation.

Intellectual Property (Draft Agreement Section 16): Work product IP remains with the consultant. The City receives a perpetual, irrevocable, worldwide, royalty-free, non-exclusive license to reproduce, create derivative works, distribute, and publicly display all work product. The City cannot be locked out of its own website.

Confidential Information (Draft Agreement Section 11): Both parties must protect confidential information with at least a reasonable degree of care. Colorado Open Records Act exceptions apply. Obligations survive contract expiration or termination.

Immigration / I-9 (Draft Agreement Section 34): Full IRCA compliance required. Consultant must complete and retain Form I-9 for all employees performing work under this agreement. Sub-consultant I-9 certification available on City request. Consultant must notify City in writing within 10 business days of receiving a federal agency allegation of material IRCA violation.

Nondiscrimination (Draft Agreement Section 37, RFP Section 4.5): Compliance with C.R.S. Section 24-34-301 et seq. No discrimination in employment on basis of race, religion, color, sex, sexual orientation, or national origin.

Media Releases (Draft Agreement Section 31): All media releases, public announcements, or marketing materials referencing City or this contract require prior written City approval. Consultant may not use the City's name or trademark without express written consent.

Performance and Payment Bonds (Draft Agreement Section 36): Per C.R.S. Section 38-26-105, a Performance Bond and Labor and Material Payment Bond may be required for contracts exceeding \$50,000, each in the full contract amount. Bonds to remain in effect for at least one year from final completion.

Section 11: Payment Terms

Pricing Structure: Lump sum, fixed-fee pricing organized by task as described in the price proposal. Hourly rates for out-of-scope or additional work to be stated in the price proposal for creative services and development services respectively.

Payment Timing: The City will pay within 30 days following written acceptance of the work product and City's written confirmation that deliverables and milestones have been satisfied (Draft Agreement Section 4 and RFP Section 2.3.5).

Disputed Invoices: City shall pay the undisputed portion of any invoice by the due date and notify the consultant promptly of the specific amount disputed and basis for the dispute. The parties shall attempt to resolve the dispute promptly, after which City will pay any resolved amount.

Payment Milestone	Trigger	Estimated % of Contract Value
Milestone 1: Discovery and Strategy Complete	City written approval of Discovery Report and Sitemap	15%
Milestone 2: Design Approved	City written approval of all page templates including homepage	20%
Milestone 3: Development Complete	City review of fully developed WordPress site on staging environment	30%
Milestone 4: Content Migration and QA Complete	Formal accessibility audit complete; all deficiencies remediated; City acceptance	20%
Milestone 5: Launch and Training Complete	Website live in production; staff training sessions delivered; documentation submitted	15%
Optional Ongoing Support	Monthly; by mutual agreement; pricing stated as separate line item in price proposal	Variable

Note: No federal or state taxes shall be included in quoted prices. The City is exempt from taxation. Out-of-pocket expenses reimbursed only if expressly stated in the Statement of Work or pre-approved in writing by the City (Draft Agreement Section 6).

Section 12: Risk and Change Management

Risk Identification: The consultant is responsible for identifying and managing delivery risks and notifying the City promptly in writing of any factor, occurrence, or event that may affect the ability to

meet requirements or timelines, including loss or reassignment of key personnel, threat of strike, or major equipment failure (Draft Agreement Section 3(b)).

Contingency Approach: The consultant's price proposal should include a stated contingency allowance for scope clarification items arising during discovery, revision rounds beyond the contracted number per deliverable, and accessibility remediation identified in the pre-launch audit. Contingency must be itemized, not embedded in task costs.

Amendment and Change Order Process: All additional work must be requested in writing and approved by SPR in writing before commencing (RFP Section 1.2). The City and consultant will execute an addendum to the Statement of Work specifying additional work and compensation for any approved change (Draft Agreement Section 21). No verbal instructions constitute authorization for scope changes or additional work.

Discrepancies: If anything necessary for clear understanding of services has been omitted or if instructions are in conflict, the consultant shall secure written instructions from the City's project director before proceeding (Draft Agreement Section 3(c)).

Section 13: Performance Standards

The following performance standards apply throughout the contract term. The City may conduct independent accessibility audits and require remediation at any time (RFP Section 1.1.5).

Standard / KPI	Requirement	Source	Consequence of Non-Compliance
WCAG 2.2 Level A and AA Compliance	Zero Level A or AA failures at launch and throughout contract term	RFP 1.1.5	30-day failure: payment suspension. 90-day failure: City may terminate Agreement without penalty.
Accessibility Documentation	VPAT or written compliance certificate delivered within 30 days of City written request	RFP 1.1.5	Payment suspension at 30 days; termination at 90 days
Deliverable Submission Format	All deliverables in electronic PDF format unless otherwise agreed in writing	RFP 1.2	City may reject non-conforming deliverables
Status Reporting	Weekly or bi-weekly status meetings with written notes and action items	RFP 1.2	Noted as performance issue; basis for material breach after notice and cure period
Change Order Protocol	All additional work requests submitted in writing and approved before commencing	RFP 1.2 / Agreement Section 21	City has no payment obligation for unauthorized additional work
Key Personnel Continuity	Personnel named in proposal remain on project; replacements require City written approval	RFP 4.4 / Agreement Section 13(c)	Penalties or termination for unauthorized changes

Standard / KPI	Requirement	Source	Consequence of Non-Compliance
Sub-consultant Approval	All sub-consultants disclosed and approved in writing before engaging	Agreement Section 22	Contract breach; sub-consultant work product may be unenforceable
Payment Acceptance Testing	City written confirmation of deliverable satisfaction required before payment triggers	Agreement Section 4 / RFP 2.3.5	Payment withheld until written acceptance provided

Section 14: Work Model

Remote/On-Site Split: The solicitation does not mandate on-site presence. Draft Agreement Section 12 states that substantially all work will be conducted by the consultant at its regular office. The City will provide City office space and support as agreed at its facility. The consultant must confirm the primary work location for all key personnel in the proposal.

International Firm Eligibility: The solicitation does not restrict participation to domestic firms. Nonresident corporations must provide a certified copy of their Colorado Secretary of State Articles of Incorporation with the proposal (RFP Section 2.3.1). The contract is governed by Colorado law and any disputes go to Arapahoe County courts.

Distributed / Remote Team Compliance Conditions: Sub-consultants performing any portion of the work must be disclosed in the proposal and approved by the City in writing before commencing. All sub-consultants are bound by the Agreement's obligations including confidentiality (Section 11), IP provisions (Section 16), and employment eligibility verification (Section 34). The consultant remains responsible for sub-consultant performance under the Agreement.

Section 15: NIGP / NAICS Categories

NIGP 915-00	Communications and Media Related Services
NIGP 915-22	Communications Marketing Services
NIGP 918-24	Communications Consulting
NAICS 541511	Custom Computer Programming Services (inferred from scope - confirm before submission)
NAICS 541430	Graphic Design Services (inferred from scope - confirm before submission)
NAICS 519190	All Other Information Services (inferred from scope - confirm before submission)

Section 16: Signature Block

This Statement of Work is made pursuant to and in accordance with the Professional Services Agreement entered into by the parties.



CITY OF ENGLEWOOD, COLORADO

By: _____

(Signature)

Print Name: _____

Title: _____

Date: _____

[PRIME CONSULTANT NAME]

By: _____

(Signature)

Print Name: _____

Title: _____

Date: _____